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## VALLEY GIRLS BARREL RACING ASSOCIATION

In the spring of 1961, the President of the Washington Barrel Racing Association came to Walla Walla to hold a meeting of girls interested in barrel racing. To encourage participation, a regional awards system was set up and at the close of the season, top ten awards were given. The area encompassed interested girls from both Oregon and Washington who were competing in the Walla Walla Valley. A saddle was given to the "Walla Walla Regional Barrel Racing Champion, in 1961.

The following year, a formal group was organized to be known as the Valley Girls Barrel Racing Association. A junior division was set up. Shodeos were held to raise money for awards. Saddles and top ten awards were given.

In 1977, the Valley had grown enough so that a third division was formed. Awards were given in the junior, senior, and open divisions. In 1995 the Novice Horse Division was added. 1998 saw the addition of another division, the HONORS, in 2012 the Amateur Division was added and in 2018 VGBRA opened their membership borders north to Pomeroy, south to Pendleton and west to Burbank. VGBRA secures a saddle to be given to the Overall Champion. In 2016 Gold Card member, Shirley Dickerson, passed away. VGBRA gives a gorgeous buckle to Reserve Over All Champion in memory of Shirley who painted all of our Reserve Over All Champion portraits.

The first Barrel Daze weekend was held in 1979 with the first futurity being added in 1981. These two events, held together, have grown to be among the largest of their kind in the Northwest.

Members of VGBRA, "run the barrels" in many types of competition, (WBRA, OBRA, WPRA, ICA, NIRA, PWRA, NPRA, AQHA, Junior, High School, College, and Pee Wee Rodeo Associations, and at the Pioneer Posse) but at home they are united in a common cause.....good barrel racing!

## ARTICLES OF ASSOCIATION

1. To promote the sport of barrel racing and to establish a method of communication and a central address for the convenience of all members.
2. To make known to all member's information concerning dates of barrel races, points, winners and other particulars which members are interested in.
3. To establish a point system by which yearly champions will be named and awarded suitable prizes.
4. To establish dues, which will be kept by the Treasurer, the dues will be used for the Association's necessary costs, postage, and supplies. Should a sizable amount accumulate in the treasury, after all necessary expenses have been paid, it will be used toward yearly prizes for the VGBRA.
5. To establish VGBRA rules, barrel racing should be considered a rodeo event and treated as such in regard to timing and pay-offs when there is an entry fee.
6. The Valley Girls Barrel Racing Association is an independent, non-profit organization.
7. Any person becoming a member of the association shall comply with all of its rules, by-laws and decisions and be bound by same.

## **SCHOLARSHIP PROGRAM**

Preference given to:

- a. VGBRA member who is a graduating high school senior.
- b. VGBRA member who is attending college and has not won this scholarship previously.
- c. Graduating high school senior who is a child or grandchild of a VGBRA member.
- d. VGBRA member who has received scholarship previously.
- e. Child and grandchild of VGBRA member who has previously received scholarship.
- f. Total scholarship paid not to exceed \$1,000.00.
- g. Scholarship can only be awarded to the same person twice.

Scholarship committee will be composed of Barbara Brown, Judy Frazier and the current president.

## **MEMBERSHIP**

1. It shall be the policy to accept any person who desires membership and lives within the designated boundaries. Eligibility for members shall be left to the discretion of the officers, directors, or members of said organization.
2. Members are divided into the following divisions; Novice; Juniors 12 & Under; Open 5D. Age qualifications are determined by member's age when the season begins with the first race of the new year.
3. Annual membership dues are fixed at \$50 per year for all divisions, payable on or before the first race of the new season. Regardless of how many horses a member rides in 8-12 or Open 5D, only one year-end award per member may be received as points are calculated on the rider. The Novice Division membership fee is \$50 per horse and only one year-end award per horse is allowed as points are calculated on the horse. Dues shall become due and payable on or before the first race of the new season.
4. Dues must be paid before points will count toward the VGBRA standings.
5. Any member not paid by December 1st shall be dropped from the mailing list, Board of Directors, and Office.
6. Only VGBRA members in good standing who are residents surrounding Walla Walla, northeast to Pomeroy, south to Pendleton and West to Burbank are eligible to win points.
7. If a member moves out of the VGBRA area, they will not be allowed to continue running for points; however, they may keep the points already earned, compete at the finals and receive year-end awards provided they are a member in good standing.
8. Due to the fact that VGBRA has sponsored events during the year, VGBRA members are required to work two shifts throughout the year (gates, drivers, barrel setters, etc.) during **ANY VGBRA** sponsored Barrel Race to be eligible for year-end awards. Members must either work the race(s), get a replacement or pay \$50 fine. Failure to work, get a replacement or pay fine will make the member ineligible to receive year end awards/points.
9. Associate Membership: This membership is \$10. Membership shall be for the sole purpose of allowing those persons that do not live in the designated boundaries of the Valley Girls' Barrel Racing Association to be non-participating, support member only. This membership shall not have any club privileges and waives any membership requirements relating to donations.
11. A Non-Contesting/Supporting membership is \$10. It entitles members to vote and hold office but waives the membership requirement of auction item donations and Barrel Daze advertising. This membership shall not have any privileges or benefits.
12. Gold Card Membership- Any member may submit to the President a written recommendation for a member to receive a Gold Card. Member must be in good standing and have a total of 20 years of being a member and held at least 5 or more years as a director or officer in VGBRA. Must be received by August 15th. A Gold Card membership entitles the recipient to "one" divisional membership. Any additional horse (division) would require a \$50 payment.

**CURRENT GOLD CARD MEMBERS AS OF 2021/2022**

**Barb Brown**

**Jackie Culham**

**Kelli Currin  
Judy Frazier  
Rosie Gallaher  
Norma Kelly  
Debbie Kentch  
Cindy Lane  
Janie Maycumber  
Bobo McMillan  
Judy Poitras  
Sue Ruzicka  
Julie Williams**

13. The VGBRA is a family organization. A VGBRA member should at all times conduct themselves in a manner so as not to cast a bad reflection upon themselves or the association. If a member is reported for misconduct, they may be asked to leave the function immediately. They will also receive a written call-down from the Executive Board. If they are reported again within the same year, a letter will be sent advising them that they are immediately suspended from VGBRA for one year.

## **NOMINATIONS AND ELECTIONS**

1. The officers of the Valley Girls Barrel Racing Association are President, Vice-President, Secretary, and Treasurer.
2. An officer (President, Vice-President, Secretary and Treasurer) should be present at meetings. If they are unexcused from more than three meetings, the board has the right to replace that person.
3. The number of directors will be based on the Association's need for them.
4. Nominations and elections of officers and directors will be held at the annual meeting (which **MUST** be held prior to the first race of the year). VGBRA members in good standing will elect the officers and directors.
5. After the election of the new directors and officers takes place the newly elected positions will not take effect for the upcoming year until after the awards banquet has been held.
6. The outgoing President automatically becomes Chairman of the Board, Director 1-Board Advisor. She will have a vote and serve in an advisory capacity during that term.
7. Meetings may be held at any designated place; Secretary or Website Director must give advance notice.

## **DUTIES OF OFFICERS AND DIRECTORS**

1. The President shall preside at all meetings of the VGBRA and shall perform duties necessary for proper administration of the association. Approvals for barrel races must be given to the President (see rule #8 under Approvals). The President shall co-sign on all checking and savings accounts opened with the VGBRA tax identification number.
2. In the absence of the President, the Vice-President will preside at all meetings. The Vice President is responsible for keeping a record of points won by all VGBRA members, novice horses, and other matters pertaining to the Novice Division.
3. The Secretary shall keep a record of meetings and maintain a complete roster of membership and keep the other officers informed of any changes to the roster. Shall perform all duties that ordinarily pertain to the office, such as handling correspondence and thank you correspondence - (other than

for Barrel Daze) and note all rule book updates.

4. The Treasurer shall keep all records of financial transactions and have custody of VGBRA funds, accounting to the Association at all meetings. Shall be responsible for race pay-off at Barrel Daze and in charge of entries and payoffs at specified VGBRA barrel races when requested.
5. Special awards such as "Gold Card etc.", can be submitted by any member at the Annual Meeting and the members that are present at the Annual Meeting can also vote on the special awards.
6. The President will receive all complaints, disputes, or questions. If it is not covered or clear in the rule book, a meeting will be called of the Board of Directors to make a decision.
7. Directors shall have designated yearly and Barrel Daze duties as determined necessary by the Association's Board of Directors.
8. Directors shall be paid for their job at Barrel Daze if it is a paid job during this activity.
9. In the situation of a vacancy on the board, the President can appoint a member to fill the vacancy.

## **GENERAL RULES**

1. Type of standard awards shall be determined as soon as possible after Barrel Daze.
2. Upon entering any VGBRA barrel race, every contestant waives all claims against the VGBRA Board of Directors, race management, and grounds owners for any damage to property or injury sustained.
3. Members are asked to be dressed neatly at all times.
4. Rules and regulations of the VGBRA may be altered or changed when voted on by the Board of Directors or VGBRA membership at a meeting called for this purpose.
5. For a rule change to be considered it must be submitted in writing to the president 20 days before our Annual meeting this allows time for it to be posted on the internet. It must also be posted on the internet 20 days prior to our annual meeting for our members to review and also allows time for the Secretary to prepare ballots for rule proposals. If rules are NOT submitted in writing to the president in the time frame noted above then rule proposals will not be considered. If a new rule or rule change is discussed at the annual meeting and the wording needs to be altered, the member presenting the rule proposal can revise it. By allowing the presenting member to make wording changes we will not have to wait another year to evaluate the rule proposal.
- 6.. Members shall not abuse their horses at a VGBRA approved race. A decision regarding excessive training or abuse of a horse shall be made by the VGBRA President and Board of Directors. A warning letter will be sent by the President for the first offense. If the offenses continue, the member will be fined \$10. The fine must be paid before points will accrue.
7. All finances must be run through the VGBRA general checking account, with the exception of the Barrel Daze Futurity/Maturity, Stallion Incentive Program and Awards Banquet accounts. All accounts shall be identified with the VGBRA tax number and the President shall be a co-signer on all

checking & savings accounts. 20% of the general fund shall be set aside each year in order to fund the next year's Barrel Daze event and any operating costs. This shall be computed by May 30<sup>th</sup> dependent on when the futurity proceeds are deposited into the general fund but before the general fund makes the large awards deposit into the awards account. This shall be labeled for admin expenses.

8. Each chairperson shall provide a report to the club within 60 days of completion of all financial transactions for the VGBRA year showing the income and expenses along with receipts.
9. Any paid help at Valley Girl Barrel Racing Association activities needs to be approved with a board decision.
10. All race secretaries will be required to supply the entire results, including horse's name, to the VGBRA Vice-President on the same day as the race. Times must be recorded to the thousandths.
11. At any approved VGBRA race you can only run the horse one time for points in the Junior division. The fastest run in the 5D open will count for points, regardless how many horses a member runs.
12. Once you declare a class, you cannot change classes without paying an additional \$50.00 membership fee.

## **NOVICE HORSE DIVISION**

1. The Novice program is a VGBRA division and will receive standard and extra awards as the other divisions.
2. Any horse that has not won \$500 lifetime, at the time of nomination, shall be considered eligible (subject to rule #4). Lifetime earnings shall include Futurity and Derby winnings and any bonus money, 4-D earnings will not count to establish the "under \$500.00 status". Eligible horse must be nominated by a Valley Girl Barrel Racing Association member in good standing.
3. Nominations may be made at the beginning of the VGBRA year.
4. The rider must be a VGBRA member for the nominated horse to win points in a race. The year-end standings will include all Novice points won by the horse that year. Therefore, if a novice horse is sold by a VGBRA member to a VGBRA member, the horse's year end standings will include all points won during the year, regardless of which VGBRA member was riding. *Points calculated belong to the Novice horse.*
5. Any horse that receives a VGBRA year-end award becomes ineligible for the VGBRA novice class the following years, regardless of whether or not the horse has won \$500.
6. Points will be given to novice horses as per rule #1 under Points.
7. A VGBRA registered Novice horse cannot be in any other age group standings. They are running for Novice and Over All points only.
8. Novice Division points will begin on November 15<sup>th</sup>.
9. A VGBRA nominated Novice Horse cannot be run for points in any other division unless the rider/owner of the Novice Horse informs the Vice President that they are withdrawing the horse from the Novice Horse division. Once withdrawn, the horse will be ineligible to return to the Novice Horse

division and will be ineligible to accumulate Novice points from them on. The points that the horse has accumulated in the Novice Horse Division will remain in the Novice Horse Division and not be taken away.

## APPROVALS

1. Only approvals in an open barrel race, which all VGBRA members can compete, will count.
2. Approvals will be made in the VGBRA area only.
3. There shall be a Junior Division and a Time Only run at all VGBRA approved races.
4. For the benefit of all members, it is the President's duty to see that these approvals are spread evenly as possible throughout the season. There shall be no more than two races in a week, except for Barrel Daze, Finals Weekend & Autumn Daze, without special board approval. A week runs from Monday to Sunday.
5. Approvals will be printed on the website with entry fees, classes, and times of race. Members will be notified of changes or cancellations. However, it shall be the member's responsibility to check on changes in scheduled races due to weather. Members will be notified of any race at least 7 days in advance either by the VGBRA website or the phone.
6. Barrel races shall be approved by the President. It shall be the policy to approve all races. However, if the president feels there are extenuating circumstances, she may poll the board.
7. All race secretaries will be required to supply the entire results, including horses names, to the VGBRA Vice- President on the same day as the race. Times must be recorded to the thousands.
8. VGBRA should not approve a race that is NOT going to be paid off on the same day as the race.
9. If an approved race cannot be run without requiring VGBRA members to work, then the net profit from the race shall be sent to the VGBRA President or Treasurer within one week of the race.
10. The only exception would be races that are put on by the Pioneer Posse when it is required that anyone contesting be a Pioneer Posse member.
11. Before a race will be approved, an approval form must be filled out, signed, and returned to the President by the person(s) who want to put on a race at least ten days before the race is to be held. The races that are approved by the President will be posted on the VGBRA website.
12. VGBRA cannot approve a double-header in the same day except for Autumn Daze. During a double-header only one of the races can count for points which must be determined before race.
13. No race shall be approved if any other event is run between the time the first and last VGBRA member runs for points.
14. VGBRA members who run in time-only for points, shall be allowed to run before non-members or non-pointing persons provided that they notify the secretary when entering.
15. The President is allowed to pull race approval if the person(s) putting on the race(s) have not adhered to VGBRA rules in the past. Members must be notified in a timely manner if an approval is pulled.

16. All races that are to be held from September 1 until the Valley Girl Finals Race, and are to be VGBRA approved, must be submitted in time to allow the race to be posted on the web site.
17. At VGBRA approved races, producers must rake every 5 runners and continue raking every 5 runners through the VGBRA point time only.
18. If a date requested for VGBRA approval for a race is changed from the original date in which the requesting party submitted an approval form, the requesting party must re-submit another approval form.

## **FINALS**

1. The last barrel race of the year will serve as the Finals Race and shall be the first weekend in October at Autumn Daze during the first race of the day. Any race held after the final race will count for the next season.
2. There will be a finals award given for the fast time in each division, including each D.

## **POINT SYSTEM**

1. Divisions: Open 5D, Novice and 12 and under.
2. Points will be awarded in the 5D system with all members, regardless of race class entered, to be included except for the 12 and Under division and the Novice Division.
3. Points will be given as follows: 1st=6, 2nd=5, 3rd=4, 4th=3, 5th=2, 6th=1 for each D.
4. The fastest time by a Valley member will start the 1D and the following D's will be set off of that time in .5 second, 1 Second, 1.5 seconds and 2 seconds off the set fast time.
5. If riding more than one horse your fastest run will count for points.
6. If you are running in more than one class on the same horse, the first run will count for points.
7. Points awarded on each go-round. No points given for the average.
8. VGBRA point race times will be included in whatever division they have nominated for.
9. In case of a tie, points will be divided as won. In other words, 1st and 2nd would be added together to make 11 points and then divided between the two to make 5 1/2 points each. In the case of an indivisible prize, a flip of the coin or a runoff will decide the winner.
10. The Novice and 12 and Under divisions will each be on a 1D point system with points given as follows 1st=6, 2nd=5, 3rd=4, 4th=3, 5th=2, 6th=1
11. No time for hit barrels
12. 12 & under members must declare if they are joining the Junior division or the 5D division. They cannot get points in both divisions.

## **AWARDS & ANNUAL BANQUET**

1. Members receiving awards must be present at the Annual Awards Banquet to receive their awards unless the President is notified of a valid excuse in advance of the banquet.
2. There will be a combination of standard awards or graduated awards in each division. The number of placings for awards in each division shall be determined on 50% of members in each division for that year, with a minimum of 6 and a maximum of 10 placings in each division, each D, after sorting year end points in each D so that only one member is in each D. They will stay in the D that they ranked the highest in at the end of the year.
3. If there is a tie (for example 1<sup>st</sup> and 2<sup>nd</sup> place or 4<sup>th</sup> and 5<sup>th</sup> place are tied) the same amount of money will be spent for those same people that tied for that place.
4. There will be a Rookie of the Year award given in each division (D) that has a first year VGBRA member. The Rookie shall be described as a first year CONTESTING VGBRA member. The prize given will be approximately the same value in all divisions.

## Valley Girls Barrel Racing Association Stallion Incentive Program 2024

The Stallion Incentive Program was developed to promote the Barrel Daze Futurity and Maturity held the second full weekend of April in Moses Lake, Washington by the Valley Girls Barrel Racing Association. The Annual Stallion Service Auction runs January 2 through the first Saturday of February each year and will be held over the internet.

The Auction will be advertised in horse publications and on the internet. All stallions shall be listed on the VGBRA Stallion

Incentive Web site. <http://www.vgbrastallionincentive.com/>

- A. New stallions will be accepted until December 15<sup>th</sup> (15 days prior to the start of the auction). No stallions located outside the United States or Canada will be accepted into the program, however if frozen semen is being sold within the United States or Canada those stallions will be accepted no matter where they are physically located.
- B. Stallion services will be sold at auction to the highest bidder. If a stallion's **"service does not sell through the auction the stallion owner will be required to pay the" guarantee amount** which is 50% of their advertised fee (\$300 minimum to \$1000 maximum). The bidding will start at one-half the annual advertised fee or \$300.00, whichever is greater. Mare care, vet fees and chute/ farm fees are extra and are not included in the auction bid and will be paid by the auction winner. Stallion owners who choose to list their stallion(s) as a Reference Sire will pay 1/2 their current advertised fee not to exceed our maximum cap of \$1000 or be below the minimum of \$300
- C. Stallions that are 5 years or younger at the time of enrollment can choose to donate a breeding for the auction or pay in as a reference sire. If the donated breeding doesn't sell the owner is responsible for the "guarantee amount" which will be 25% of their advertised fee. The minimum will be waived however the payment will not exceed \$1000. If the reference sire option is chosen the fee will be 25% of their advertised fee with the \$300 minimum being waived but the payment will not exceed the maximum of \$1000.
- D. The successful bidder of a stallion service must use the breeding during the current breeding season. All fees associated with boarding, mare care, collection, shipped semen charges and chute/farm fees are between the successful bidder and the stallion owners. The VGBRA is not responsible for any other business conducted

between the stallion owner and the purchaser of the breeding and once the contract is signed between purchaser and stallion owner our (VGBRA) responsibility ends. No refunds.

- E. The mare owner shall make all necessary arrangements with the stallion owner as to when the mare will arrive for breeding or make arrangements for the shipping of semen. Mare owner must make the mare available for breeding during the stallion owner's normal breeding season or may risk forfeiture of all monies paid and breeding rights. Mare must be halter broke and fit for breeding.
- F. In the event that death should occur to a stallion, or he becomes **permanently** non-serviceable before the mare is bred, the stallion service auction fee shall be refunded to buyer. If a stallion is sold or leased before the mare is settled in foal, contract is still binding unless or the new buyer refuses to honor the contract. In such case, the purchaser of the service may have the option to request a refund.

#### RULES AND CONDITIONS:

- A. All bids will be held confidential.
- B. VGBRA is not responsible for the information provided by the stallion owner. It is prudent to research the information provided on the website.
- C. Payment by the successful bidder shall be required immediately following the conclusion of the auction. Any bill not paid within 30 days will be turned over to collections.
- D. Winning bidders need to contact Stallion Owner for breeding contract after payment of service and receiving a paid receipt from VGBRA.
- E. **Refunds shall be available ONLY if the stallion becomes permanently non-serviceable before the mare is covered during the current breeding season.**
- F. All stallion services are sold in concurrence with the conditions and procedures of the farm at which the stallion stands, and the purchaser shall agree to abide by these conditions. Stallion contracts may be available for inspection by contacting the individual stallion owner/farm. Chute/farm fees are not included in the auction bid.
- F. The bidding will start at one-half the advertised fee or a minimum of \$300, whichever is greater.
- G. The proceeds from the Stallion Service Auction shall be used as follows:
  - 1. 20% shall go towards the added purse for the VGBRA Stallion Incentive Futurity sidepot and will be split between the owners/riders of eligible offspring with the fastest times of each go and the average.
  - 2. 40% shall be split between the stallion owners who's eligible get have the fastest times in each go and the average in the Stallion Incentive Futurity and maturity sidepots. To be split 20% to Futurity and 10% to maturity.
  - 3. 20% shall go towards the added purse for the VGBRA Barrel Daze Open Futurity.
  - 4. 20% shall be used for advertising, promotion, awards and admin fees.
  - 5. VGBRA reserves the right to run futurity/maturity on a 2D format and payouts will follow suit.

#### STALLION NOMINATION:

- A. Any stallion of any breed is eligible for nomination to the Stallion Incentive Program. Stallions must be registered with a breed association. Nomination consists of one donated breeding per year or paying one-half the current advertised fee to list the stallion as a Reference Sire. Reference sire payments being due when contract is returned. If the service does not sell at the annual auction the stallion owner shall be responsible to pay the VGBRA the sum of one-half of the advertised fee (with a minimum of \$300 up to a maximum of \$1000) whichever is greater, by February 25<sup>th</sup> of that year. If Guarantee payment or arrangements are not made before Feb 25<sup>th</sup> we reserve the right to charge the credit card that is on file. Stallion owner agrees to keep their stallion in the program for a **minimum of three years.**
- B. Stallions that are 5 years or younger upon enrollment will have a guaranteed payment of 25% of advertised fee if service does not sell. \$300 minimum is waived. To pay this age bracket in as a reference sire the payment will be 25% of advertised fee with the minimum of \$300 waived but not to exceed the maximum of \$1000.
- C. Stallions' service must sell, or the appropriate Reference Sire fee paid, each year for the stallion owner to receive any of the purse from offspring that place in the Stallion Incentive Portion of the Barrel Daze Futurity and to keep the stallion enrolled in the program. Once a stallion is removed from the SIP program he

will not be allowed to return unless a change of ownership has occurred. **OR paying a buy back fee that will be equal to ½ of the advertised fee for each year the stallion was not in the program maximum applies.** If a guarantee or stallion reference payment is not received by April 1<sup>st</sup>, the stallion will automatically be dropped from the VGBRA Stallion Incentive Program. No exceptions unless special arrangements have been made with SIP Board of Directors.

#### **ELIGIBILITY:**

- A. All registered offspring by Stallions in the Incentive Program are immediately eligible to compete for the purses as long as they meet the entry requirements of the VGBRA Futurity or Maturity.
- B. Owners or riders of eligible offspring must enter the open futurity or Derby and nominate into the SIP sidepots to be eligible for SIP payouts. The Stallion Incentive purses are not a separate race but are handled as a sidepot.
- C. Once a stallion is nominated, he is eligible to be entered into the SIP sidepots by the owner/rider. He will NOT be eligible, however, to receive stallion owner payout monies. Only rider monies.

### **BARREL PATTERN**

1. If the arena size permits, barrels must be set in a standard course. (Standard course is 60' score, 90' between 1st and 2nd barrels, and 105' between 1st and 3rd as well as 2nd and 3rd barrels.)
2. In small arenas, where possible, it is recommended the pattern be a minimum of 15' off the fence for the 1st and 2nd barrels and 20' for the 3rd barrel. The score line should be a minimum of 45' from the fence where you enter.
3. May go either to the right or left barrel first, but must make either two left turns and one right or two right turns and one left.
4. Knocking a barrel over constitutes a no time. Failure to follow course disqualifies contestant.
5. A running start is allowed. May cross the line anywhere between the first two barrels.
6. The starting and finish line and position for the barrels must remain the same for an age division and preferably for the entire go-round. In order for over all points to be given, the pattern must stay the same for all divisions. The horse's nose will be flagged both directions and an electric timer will be used.
7. The timer and flagger must be acceptable to the contestants. Their decision will be final.
8. If an electric timer fails or flagman fouls, contestant has a choice of withdrawing entry or running at the end of the division.
9. Timers and flagman cannot change before a division or go-round is completed.
10. Secretary shall draw for positions if at all possible. Set-ups within the division may be allowed. But, members cannot set up ahead of their own division unless given permission by the executive board.
11. Person measuring and marking the barrel pattern must give a copy of the measurements to the race secretary when there is more than a single go on the pattern.
12. If the electric timer is being used, permanent markers should also be set for it. In marking the eye, a rectangle must be measured from 1st barrel to eye marker and 2nd barrel to eye marker.

13. Once the pattern has been marked, no practicing on the pattern markers. Must stay a minimum of 15 feet off the markers.

## **JOB DESCRIPTIONS OFFICERS & DIRECTORS**

### **President:**

Team Leader  
Sets Agenda and Conducts Meetings  
Approves races for the Club  
Finalizes Barrel Daze & Autumn Daze Contracts  
Handles All Rental Contracts  
Presides over Ceremonies at Year-End Awards Banquet

### **Vice President:**

Official Point Keeper  
Provides results and standings to Webpage Director  
Novice Horse Division Director  
Presides over meetings when the President is unable to attend  
Keep membership list updated and send to President and Directors

### **Secretary:**

Takes minutes at meetings  
Rule Book Updates  
Sends appropriate notes (Thank-you, get-well, etc.)  
Fills out sanction forms

### **Treasurer:**

Maintains Oregon Non-Profit License  
Mails Barrel Daze and Autumn Daze checks  
Manages general fund  
Keeps income and expense records for major functions  
Organizes tax records for accountant  
Figures and sends out 1099's  
Takes entries by mail

### **Web Site:**

Maintains web site  
Bills for classified advertising  
Develops entry forms for Barrel Daze and Autumn Daze  
Post all results in timely manner  
Post Barrel Daze information (Time only schedule, workers schedule, etc.)

### **Past President (Board Advisor):**

Makes arrangements for location & menu for year-end banquet  
Takes reservations & reports to caterer

### **Publicity:**

Places advertising and articles in numerous publications covering Barrel Daze information along with the Futurity and Maturity information

Arranges for video person/people at Barrel Daze  
Arranges for advertising for live video coverage at Barrel Daze  
Arranges for photographer at Barrel Daze and Autumn Daze  
Maintains VGBRA scrapbook  
In charge of all media contacts for information and results from Barrel Daze

**Major Sponsors:**

Contact major sponsors for Barrel Daze and Autumn Daze  
Keep records of previous years sponsors and contacts  
Obtain photos for Barrel Daze sponsor  
Send thank you notes to Sponsors  
Store Banners used for Barrel Daze  
Bill for Major Sponsorship  
Provide ads for Major Sponsorship to Program Director  
Send invitations to major sponsors over \$250 for year-end banquet

**Year-End Awards:**

Secure 10 & under awards at Barrel Daze  
Suggest standards awards, VGBRA membership votes, order awards  
Obtain awards for VGBRA Finals Race Division awards  
Purchase any special awards when needed  
Budget for year-end awards to be approved by VGBRA officers  
Purchase filler awards for Year End banquet  
Set up awards on banquet night  
Will maintain a separate checking account and provide expense documentation at the end of the year for tax purpose.

**Autumn Daze Director:**

The Autumn Daze director will be responsible for contracting race date and hiring all necessary personnel including tractor driver, announcer, and photographer.  
Signing up members for work duties for barrel setters and gate people.  
Set up and tear down duties for event falls under the supervision of this director.  
Assist race secretary and make sure they have all equipment and personnel required to process entries, post draw and complete payout.

**Stallion Incentive Program Committee Director:**

Make/update all forms and contracts for stallion incentive program.  
Contact stallion owners to update information each year before auction.  
Enroll and solicit new stallions/owners.  
Update information and add new stallions to web site.  
Prepare all information and coordinate with online auction administrator.  
Approve all bidders for online auction and contact them with approval.  
Contact successful bidders with payment information and amounts of purchase.  
Run credit cards.  
Send contact information to all successful bidders & stallion owners.  
Collect money from auction/reference sires/and guarantees.  
Send out donation letters for awards and send thank you notes. Get ads from those who wish to advertise in Barrel Daze Program.  
Order awards for SIP futurity and maturity. Coordinate with awards director/futurity director to order SIP saddle. Order photos for stallion owners and send out with results.  
Prepare awards lists for contestants and announcer.  
Prepare and maintain current stallion auction ads for all publications.  
Prepare for Barrel Daze Program and coordinate with Program director – Stallion Futurity/Maturity results

from previous year, payoffs, stallion eligibility list, auction information, and sponsor page.  
Prepare payoffs and write checks for SIP Futurity & SIP Maturity. Coordinate with Futurity Director.  
Maintain checking/savings account for Stallion Incentive and provide tax information to accountant.